



AUDIO VISUAL / TECHNOLOGY BID

Bid No. 1402

Bid Deadline: Monday, October 20, 2014, 11:00 a.m.
Garden Grove Unified School District
Office of Business Services – Purchasing Department
10331 Stanford Avenue
Garden Grove, CA 92840

Contact: Christina Santacruz, Assistant Buyer
csantaer@ggusd.us
(714) 663-6221

GARDEN GROVE UNIFIED SCHOOL DISTRICT
Purchasing Department
10331 Stanford Avenue, Garden Grove, CA 92840
(714) 663-6360

GARDEN GROVE UNIFIED SCHOOL DISTRICT

AUDIO VISUAL/TECHNOLOGY BID #1402

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* Must be included with the completed bid packet.

NOTICE INVITING BIDS

NOTICE IS HEREBY GIVEN that the Board of Education of the Garden Grove Unified School District of Orange County, California, will receive bids up to and including 11:00 a.m. on October 20, 2014 at the District Education Center, Purchasing Department, 10331 Stanford Avenue, Garden Grove, CA 92840.

At this time, date, and place, bids will be publicly opened and read aloud for Bid No. 1402 – Audio Visual/Technology, in accordance with the Instructions, Conditions, and Specifications now on file in the Purchasing Department of said School District.

Bid documents are available on-line at

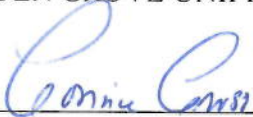
http://www.ggusd.us/apps/pages/index.jsp?uREC_ID=230403&type=d&pREC_ID=580072; printed copies are available upon request by contacting Christina Santacruz at (714) 663-6221.

The Board of Education reserves the right to reject any and all bids and to waive any irregularity therein. The right is also reserved by the Board to select items which, in their opinion, will best serve the needs of the District.

Dated this 30th day of September 2014.

GARDEN GROVE UNIFIED SCHOOL DISTRICT

By: _____


Connie Cross

Assistant Director, Business Services

Publishing Dates: October 3, 2014 and October 10, 2014
Orange County News – PO#I72V0002

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GARDEN GROVE UNIFIED SCHOOL DISTRICT

BID INSTRUCTIONS AND CONDITIONS

1. **BID OPENINGS:** Each bid must be in a separate sealed envelope with bid number on the outside, and must be submitted to the Purchasing Department of the Garden Grove Unified School District on or before the day and hour specified, at which time it will be publicly opened and read aloud. Any bids received with insufficient postage shall be refused and returned to vendor unopened. Any bids received after scheduled time of opening shall be returned unopened to bidder.

Bids should be verified before submissions since no bid can be corrected, altered, signed or withdrawn after being opened. The District is not responsible for errors or omissions on the part of bidders in making up their bids. The right is reserved to reject any or all bids, to accept or reject any one or more items of a bid, or to waive any irregularities or informalities in the bids or in the bidding.

2. **NAME OF COMPANY:** Bidders shall specify the legal name of their company and/or any fictitious name under which business is conducted. Bids must be submitted under the correct name of the company and be signed by an authorized representative of the firm.
3. **SPECIFICATIONS:** All material furnished must be in conformity with the specifications and will be subject to inspection and approval of the Purchasing Agent upon delivery. The right is reserved to reject and return at the risk and expense of the vendor such portion of any shipment which may be defective or fail to comply with specifications, without invalidation the remainder of the order. If rejected it will be held for disposition at expense and risk of the vendor.
4. **DEVIATION FROM SPECIFICATIONS:** Reference in these specifications to brand names is illustrative only and describes the construction, design, size and quality of equipment (materials) desired. Other brands will be considered if they comply substantially with the referenced brand specification. Each deviation from the specifications must be described in a letter, attached to the bid and be accompanied by complete illustrative and technical data covering items bid on. Failure to do so may nullify bid.
5. **SAMPLES:** Unless specifically requested, samples will not be required for standard items. If a bidder proposes to furnish a brand other than the specified standard item, a sample may be required. Any bidder failing to submit samples when requested may have the bid rejected.

When requested, samples must be provided without cost to the District and must be the exact item the bidder proposes to furnish. In the event it becomes necessary to obtain a laboratory test of an item and the test reveals the sample does not meet specifications, the cost of the test shall be borne by the bidder. Samples of successful bidders may be retained for future reference. Upon request, samples of unsuccessful bidders will be returned at bidder's expense. If bidders do not request return of samples within ten (10) days after bid opening, samples become the property of the District.

6. **QUOTATIONS:** All prices quoted must be in ink or typewritten. No pencil figures or erasures are permitted. If prices are crossed out and new prices inserted, they must be initialed in ink by person signing bid. Bids will not be considered unless submitted on the bid forms provided by the Garden Grove Unified School District.

Each item must be on bid separately. Prices must be stated in units specified on the bid form or in trade standard. Each item must be considered separately, not in combination with other items (unless otherwise specified on bid form). If bidding on other than the make, model or brand specified, manufacturer's name and catalog number must be given in the column provided for "Brand or Trade Number".

7. **PRICES:** Should there be, at any time during the period of deliveries under the contract, a decrease in prices of the commodities herein provided for, a corresponding decrease will be made in the prices on the balance of the deliveries so long as the lower prices are in effect and successful bidder shall notify the Purchasing Department by letter in event of any such decline in prices. After 90 days of the contract period, should there be an increase in price due to causes beyond the control of the vendor; the vendor may, by written request, petition for an adjustment in the contract price. District shall be notified 30 days in advance of such price increase, so advantage may be taken of purchases prior to the effective date.

In all cases, wherever practicable, prices quoted should be net including all trade discounts. Cash discounts of less than 15 days will be considered net. Cash discounts when given will be figured from date of receipt of invoices, provided complete delivery of the order has been made. If tests are necessary, cash discounts will be figured from date of acceptance of test report by the Purchasing Department.

Bid is subject to acceptance at any time within 30 days after opening of same, unless otherwise stipulated. Delivery must be made within time specified on bid unless otherwise indicated by bidder.

8. **QUANTITIES:** Quantities shown in the specifications are estimation of District's requirements. Bidder agrees to furnish more or less than estimated quantities based on actual need.

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(Type your firm name in this space)

It is understood that bidder agrees to deliver, with all transportation charges prepaid, all items on which bids are accepted to the address indicated on this bid form, unless otherwise specified. All costs for delivery, drayage or freight, or packing, are to be borne by the bidder unless otherwise stated.

9. **TAXES:** State Retail Sales and State Use Tax will be paid by the District. Indicate whether or not tax is included in the bid price. Bidders must not include federal Excise Taxes because school districts are exempt therefrom.
10. **LIABILITIES:** Bidder shall hold and save harmless the District, its officers, agents, and employees from liability of any kind, including cost and expense, for or on account of any copyrighted, any uncopyrighted, patented or unpatented invention, composition, process article, or appliance which is manufactured, developed or used in the performance of this contract, including its use by the District.
11. **DEFAULT BY SUPPLIER:** District shall hold supplier liable and responsible for all damages which may be sustained because of failure to comply with any condition herein. If supplier fails to furnish or deliver any materials, supplies, or services at the prices named or at the time and places stated or otherwise fails to comply with the terms of the purchase order, the District may upon written notice, cancel the purchase order in its entirety or cancel or rescind any or all items affected by such default. In such cases, the District may, regardless of whether or not the purchase order has been cancelled, purchase the materials, supplies or services elsewhere, without notice to the supplier. Any extra costs incurred by such defaults will be collected by the District from the supplier. In the event that the bidder or bidders to whom contracts are awarded fail or neglect to enter into the contract within ten days after receipt of it, the District will retain the cash or certified cashier's check filed by the bidder.
12. **FORCE MAJEURE CLAUSE:** The parties to the purchase order shall be excused from performance during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, shortage of transportation facilities, walkout, or commandeering of materials, products, plants, or facilities by the government provided that the nonperformance is not due to the fault or neglect of the supplier. In such cases, however, satisfactory evidence thereof must be presented.
13. **INSURANCE:** The bidder shall maintain adequate insurance protection for claims under Workers' Compensation Acts and from claims for damages of personal injury, including death and damage to property which may arise from operations under the purchase order. The bidder may be required to file certificates of such insurance with the district.
14. **ASSIGNMENT OF PURCHASE ORDER:** Suppliers may not assign or transfer, by operation of law or otherwise, any or all of their rights, burdens, duties, or obligations to the district without the prior written consent from the Business Office of the Garden Grove Unified School District.
15. **INVOICES and PAYMENTS:** Unless otherwise specified, suppliers shall render invoices in triplicate for materials delivered or services performed. Invoices shall be submitted under the same firm name as shown on the purchase order. Any taxes payable by the District shall be listed separately and the supplier shall certify on the invoices that federal excise taxes are not included in the prices listed thereon.
16. **PERMITS and LICENSES:** Supplier and all of its employees or agent shall secure and maintain in force such licenses and permits as required by law in connection with the furnishing of materials, articles, or services listed herein. All operations and materials shall be in accordance with the requirement of the law.
17. **RENEWAL OPTION:** The contract may be extended for work or services, or for apparatus or equipment, not to exceed five years, and for materials and supplies not to exceed three years, in accordance with California Education Code 39644. If the renewal option is exercised, District will notify Contractor prior to the expiration date of the original order or contract.
18. **WARRANTY:** Must be at least six (6) months on parts and labor after equipment is placed in use. State terms available if warranty is longer. Supplier warrants all products against manufacturing defects for a period of ninety (90) days after receipt of delivery. The supplier will absorb all return shipping charges for a period of one (1) year from receipt of delivery date.
19. **BID QUESTIONS:** Must be submitted to the District Office no later than Monday, October 13, 2014 by 12:00pm.
20. **ADDENDUMS:** It is the responsibility of vendor to check online for any addendums. Addendums must be signed, dated and submitted with the bid documents.

SPECIAL NOTE: If you are not bidding, please state reason for not bidding on the bid form.

Initial

GARDEN GROVE UNIFIED SCHOOL DISTRICT
10331 Stanford Avenue
Garden Grove, CA 92840-6353

BID PROPOSAL

Bid No. 1402 Dates Advertised: October 3, 2014
October 10, 2014
Date Due: October 20, 2014
Time of Opening: 11:00 a.m.

**TO THE GARDEN GROVE UNIFIED SCHOOL DISTRICT OF ORANGE COUNTY,
CALIFORNIA:**

The undersigned hereby proposes and agrees to furnish to the DISTRICT any and all items and/or services that have been priced, at the prices set opposite each item on the attached Bid Form, subject to all terms and conditions of the advertisement for bids, the specifications, and general instructions and conditions, hereinafter set forth.

NOTICE TO BIDDERS: It is important that you fill in all the following information.

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

FOB Point: Destination Terms of Payment: _____

Delivery to be made within _____ days after receipt of order.

Prices to remain firm for _____ days.

Signed: _____

Title: _____

Date: _____ Telephone () _____

GARDEN GROVE UNIFIED SCHOOL DISTRICT
 10331 Stanford Avenue, Garden Grove, CA 92840
 Purchasing Department

BID FORM
 THIS IS NOT AN ORDER

Quotation Made by:
 (Type your firm name in this space)

Bid No. 1402 Page 2 of 10

ITEM	QUANTITY	UNIT	ITEMS AND DESCRIPTION	MFG'S BRAND OR TRADE NO.	UNIT PRICE	EXTENSION
AUDIO VISUAL EQUIPMENT BID NO. 1402						
1.	3	Ea	Boom box, Sony, CD/Radio/Cassette/DVD-CFD 350 Delivery Time: _____ Warranty: _____			
2.	5	Ea	Projection Screen , Wall , 50 x 50, Matte, White, Da-Lite Model #40833 Delivery Time: _____ Warranty: _____			
3.	5	Ea	Projection Screen, Wall, 60 x 60, Matte, White, Da-lite Model #40184 Delivery Time: _____ Warranty: _____			
4.	10	Ea	Projection Screen, Wall, 70 x 70, Matte White, Elite Model #M99UWS1 or M99NWS1 Delivery Time: _____ Warranty: _____			
5.	20	Ea	Projection Screen, Wall, 96 x 96, Matte White, Da-Lite Model #40208 Delivery Time: _____ Warranty: _____			

GARDEN GROVE UNIFIED SCHOOL DISTRICT
 10331 Stanford Avenue, Garden Grove, CA 92840
 Purchasing Department

BID FORM
 THIS IS NOT AN ORDER

Quotation Made by:
 (Type your firm name in this space)

Bid No. 1402 Page 3 of 10

ITEM	QUANTITY	UNIT	ITEMS AND DESCRIPTION	MFG'S BRAND OR TRADE NO.	UNIT PRICE	EXTENSION
AUDIO VISUAL EQUIPMENT BID NO. 1402						
6.	30	Ea	Projector, Epson LCD S-17 Delivery Time: _____ Warranty: _____			
7.	50	Ea	Projector, Epson LCD 97 Delivery Time: _____ Warranty: _____			
8.	10	Ea	Projector, Epson X17 Delivery Time: _____ Warranty: _____			
9.	10	Ea	Projector, Epson 585W Delivery Time: _____ Warranty: _____			
10.	50	Ea	Projector, Epson 585Wi Delivery Time: _____ Warranty: _____			
11.	25	Ea	Camera, Elmo TT12 Delivery Time: _____ Warranty: _____			

GARDEN GROVE UNIFIED SCHOOL DISTRICT
 10331 Stanford Avenue, Garden Grove, CA 92840
 Purchasing Department

BID FORM
 THIS IS NOT AN ORDER

Quotation Made by:
 (Type your firm name in this space)

Bid No. 1402 Page 4 of 10

ITEM	QUANTITY	UNIT	ITEMS AND DESCRIPTION	MFG'S BRAND OR TRADE NO.	UNIT PRICE	EXTENSION
AUDIO VISUAL EQUIPMENT BID NO. 1402						
12.	1	Set	Speakers, Logitech X-140 Delivery Time: _____ Warranty: _____			
13.	5	Ea	Workstand, Kong Cart 2095 (See attached specifications-pg. 9) Delivery Time: _____ Warranty: _____			
14.	12	Ea	Bretford Netbook Storage Cart for 36 Netbooks #NETBOOK36-CT Delivery Time: _____ Warranty: _____			
15.	6	Ea	Bretford 20 Unit Laptop Cart #MDMLAP20-CTAL Delivery Time: _____ Warranty: _____			
16.	10	Ea	Bretford Storage Cart for 42 Netbooks #NETBOOK42-CT Delivery Time: _____ Warranty: _____			

GARDEN GROVE UNIFIED SCHOOL DISTRICT
 10331 Stanford Avenue, Garden Grove, CA 92840
 Purchasing Department

BID FORM
 THIS IS NOT AN ORDER

Quotation Made by:
 (Type your firm name in this space)

Bid No. 1402 Page 5 of 10

ITEM	QUANTITY	UNIT	ITEMS AND DESCRIPTION	MFG'S BRAND OR TRADE NO.	UNIT PRICE	EXTENSION
AUDIO VISUAL EQUIPMENT BID NO. 1402						
17.	100	Ea	Microsoft Office Pro Plus 2013 for PC Delivery Time: _____			
18.	100	Ea	Microsoft Office 2011 for Mac Delivery Time: _____			
19.	100	Ea	Computrace Complete – 3 Year for PC Delivery Time: _____			
20.	100	Ea	Computrace Complete – 3 Year for Mac Delivery Time: _____			
21.	100	Ea	Computrace Complete – 3 Year for Tablet Delivery Time: _____			
22.	100	Ea	Logitech Wired Keyboard (8-Pin Connection) #920-006341 Delivery Time: _____ Warranty: _____			
23.	10	Ea	Logitech Wired Keyboard (30-Pin Connection) #920-006340 Delivery Time: _____ Warranty: _____			

**BID FORM
THIS IS NOT AN ORDER**

GARDEN GROVE UNIFIED SCHOOL DISTRICT
PURCHASING DEPARTMENT – FOURTH FLOOR
10331 STANFORD AVENUE, GARDEN GROVE, CA 92840-6353

Quotation made by:
(Type your firm name in this space)

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DEVIATION FROM SPECIFICATIONS

Reference in these specifications to brand names is for illustrative purposes only, to describe the construction, design, size, and quality of equipment (materials) desired. Other brands may be considered if they comply substantially with the referenced brand(s). Each deviation from the referenced brand(s) or from the specifications must be stated in a letter attached to bidder's proposal. Submit complete illustrative and technical data on items bid. Failure to do so may nullify bid.

THE QUANTITIES STATED HEREIN ARE ESTIMATES ONLY OF THE SCHOOL DISTRICT'S REQUIREMENTS. CONTRACTOR AGREES TO FURNISH MORE OR LESS THAN THE ESTIMATES IN ACCORDANCE WITH ACTUAL NEEDS.

Do not include sales tax in your bid. Sales tax will be added at time of order.

DELIVERY POINT

Delivery is required within thirty (30) days after vendor receives order. If this time cannot be met, show in the space provided on the bid sheet the best delivery time you can guarantee. The Board reserves the right to make award based on delivery time quoted.

PRICE GUARANTEE

This agreement is effective **November 5, 2014 through November 4, 2015**. Prices are maximum for the period of the contract. In the event of a price decline, or should you sell the same material under similar quantity and delivery conditions to the State of California, or any county municipality or legal district of the State of California at prices below those specified herein, such lower prices are to be immediately extended to the Garden Grove Unified School District.

The Board of Education reserves the right to reject any or all bids, and to waive any informality or irregularity with any bid received.

Initial

**BID FORM
THIS IS NOT AN ORDER**

GARDEN GROVE UNIFIED SCHOOL DISTRICT
PURCHASING DEPARTMENT – FOURTH FLOOR
10331 STANFORD AVENUE, GARDEN GROVE, CA 92840-6353

Quotation made by:
(Type your firm name in this space)

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WARRANTY/RETURNS

Must be at least six (6) months on parts and labor. State terms available if warranty is lower than above.

Offered: Free parts and service (labor) for defective parts and workmanship after equipment is place in use.

Items bid must be manufacturer's most current model. No demonstrator or used equipment accepted.

If awarded model number becomes unavailable, vendor may substitute ungraded model of same brand at original bid price at District's option.

Supplier warrants all products against manufacturing defects for a period of ninety (90) days after receipt of delivery.

The supplier will absorb all return shipping charges for a period of one (1) year from receipt of delivery date.

Vendor will furnish for each item, schematics and/or parts manual on the initial labor.

RENEWAL OPTION

State if you will grant the Board option to extend any contract awarded hereunder for a period of one (1) year from date of expiration, under the same prices, terms, conditions, etc. contained herein. Options granted will not be given additional weight in award of contract.

Renewal option on one (1) additional year.

Option Granted _____

Option Not Granted _____

If the renewal option granted here is exercised, the Board will so notify the contractor prior to the expiration date of the original order or contract.

Initial

**BID FORM
THIS IS NOT AN ORDER**

GARDEN GROVE UNIFIED SCHOOL DISTRICT
PURCHASING DEPARTMENT – FOURTH FLOOR
10331 STANFORD AVENUE, GARDEN GROVE, CA 92840-6353

Quotation made by:
(Type your firm name in this space)

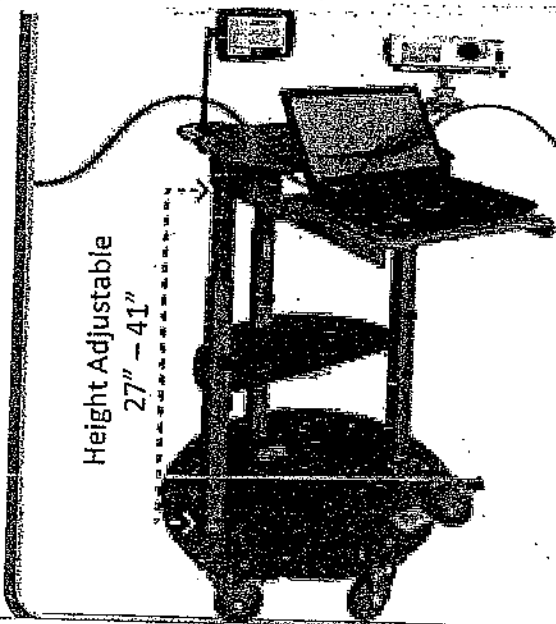
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OTHER AGENCIES

Other public schools and community college districts located in California may purchase identical items at the same price and upon the same terms and conditions pursuant to Sections 20118 and 20652 of the Public Contract Code. The District waives its right to require other districts to draw their checks in favor of this District as provided in said code sections.

Option Granted _____

Option Not Granted _____



360° Projector Rotation
Power Strip Surge Protector
w/ 10' Cord

KONGcart™ 2095 For The Classroom

Designed with extensive teacher input, the KONGcart™ and KONGcart™ 2095 give teachers the ease of use and functionality they need in a classroom solution.

The KONGcart™ 2095 safely and securely houses a document camera, laptop and projector and integrates them seamlessly into the classroom.

The KONGcart™ 2095 and MONKEYmount™ create the foundation of a turnkey solution for school districts that want to introduce interactive technology into a large number of classrooms.

Reg. Patent No: 7828125382

NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID
(Public Contract Code section 7106)

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

Signature

Print Name